

Application – Exemption from Minimum Rent of \$50

For Households that are currently paying the Minimum Rent of \$50.00:

Households with an annual income below \$2,500 annually shall pay the minimum rent of \$50.00. All families placed on minimum rent must be informed of the Exemption from Minimum Rent and the ability to have Minimum Rent waived. All residents on minimum rent with the exception of elderly and person with disabilities must be referred to the Family Self Sufficiency Program.

If a family is unable to pay the minimum, rent because of a financial hardship the family may be eligible for a temporary or long-term waiver from paying Minimum Rent. Minimum Rent can be waived once during a twelve-month period. This limitation does not apply to Elderly and Disabled families. Families may receive this exemption more than once during a twelve-month period if at least one adult is engaged in the Family Self Sufficiency Program. HANH will suspend the minimum rent requirement for 90 days effective as of the first of the next month after the date this application is received.

A family is automatically exempt from Minimum Rent for 90 days when the following occurs:

1. When the family has lost eligibility or is awaiting eligibility determination from a Federal, State or local assistance.
2. When the family would be evicted because it is unable to pay the minimum rent.
3. When the income of the family has decreased because of changing circumstances, including loss of employment, death, or other event.
4. Other circumstances determined by HANH to be reasons to waive the minimum rent requirement.

While the request for exemption from Minimum Rent is reviewed, HANH will not pursue eviction for non-payment of rent.

For Long Term exemption from minimum rent (more than 90 days), the minimum rent is suspended immediately until the Hardship Committee meets to determine whether the hardship is temporary or long term and implements a recommendation.

If the exemption from the minimum rent of \$50 is determined to be temporary, you will have the right to enter into a reasonable repayment agreement with HANH for the amount of the minimum rent that was suspended.

Please check either Yes or No

Yes, I want to apply for Exemption from Minimum Rent.

No, I do not want to apply for Exemption from Minimum Rent.

Signature: _____ Date: _____

Reason:

Any family that is unable to attend the meeting due to a disability may request a Reasonable Accommodation. Please contact Teena Bordeaux at 203-498-8800 X1507.

Application for Tiered Rent Waiver Hardship Exemption

Consistent with HANH's Moving to Work Rent Simplification Policy, Households that are experiencing exceptional expenses that create a financial hardship may request a rent reduction. Rent reductions must be based upon financial hardship related to extraordinary deductions or extraordinary cost of living. This request is to be furnished in writing.

Extraordinary Deductions

A hardship review and rent reduction can be requested by the family if its un-reimbursed medical, un-reimbursed childcare expenses and/or un-reimbursed disability attendant care and auxiliary apparatus expenses exceed \$6,000.00 annually.

Extraordinary Cost of Living

A hardship review and rent reduction can be requested by the family if its monthly total shelter costs (tenant paid rent plus paid utilities), when combined with un-reimbursed monthly medical expenses, as determined in accordance with 24CFR Part 5.611 (a)(3)(i), disability attendant care and apparatus allowance, as determined in accordance with 24 CFR Part 5.611 (a)(3)(ii) and/or reasonable childcare expenses as determined in accordance with 24 CFR Part (a)(4), exceed forty (40%) of a family's monthly income (monthly income is defined as Annual Income divided by twelve).

All requests for Hardship Review and rent reductions shall be referred to and reviewed by the Hardship Committee. Should a resident request hardship review but fail to attend the scheduled meeting, one opportunity to reschedule will be provided. If the resident fails to attend the second scheduled appointment no further attempts to reschedule will be made and HANH will determine that no hardship exists.

- Yes, I want to apply for Hardship Review for Exceptional Expenses.**
- No, I do not want to apply for a Hardship Review for Exceptional Expenses.**

Name: _____ Address: _____ Tel: _____

Reason for Request: _____

Signature: _____ Date: _____

Any family that is unable to attend the meeting due to a disability may request a Reasonable Accommodation. Please contact Teena Bordeaux at 203-498-8800 X1507.