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NOTICE OF TEMPORARY OFFICE CLOSURE – COVID-19 EFFECTIVE MONDAY MARCH 16, 2020

ATTENTION RESIDENTS:

Elm City Communities and the 360 Management Group, Co. have been closely monitoring the Coronavirus (COVID-19) outbreak and continue to observe the Center for Disease Controls (CDC) recommendations. Our priority is the continued safety of our employees and our residents.

Public health officials continue to advise that social distancing is the most effective strategy to prevent the spread of COVID-19. As such, all management office locations will be closed to all outside visitors including customer walk-ins until further notice. These offices include:

- McQueeney Towers
- Winslow Celentano
- Fairmont Heights
- Ruoppolo Manor
- Prescott Bush
- Twin Brook Properties
- Wilmont Crossing
- Katherine Harvey Terrace
- Constance Baker Motley
- Newhall Gardens
- Stanley Justice
- Waverly Gardens
- Eastview Terrace
- Fulton Park
- Fair Haven/Chatham

Additionally, all routine work orders will be deferred for two weeks or until further notice so that staff may focus their efforts on keeping the property clean and sanitized as much as possible.

Should you need to contact us, please call the property management office at (203) 498-8800 and one of our representatives will be in touch with you as soon as possible. For Emergency Work orders, please contact the work order department at (203) 503-3960.

We appreciate your support and understanding of this decision.

Patricia Johnson
Senior VP of 360 Management Group, Co.